

Alert #008 – Office365 Public Folder Migration Moved to Weekend of Sept 24, 2021

MS
365
ALERT

008- 09/22/2021

TITLE
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Office 365 Outlook Public Folders Migration
Moved to Weekend of September 24, 2021

ALERT
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The Outlook Public Folder migration was delayed over this past weekend (9/17) due to a code change that Microsoft initiated on their end. Microsoft is currently deploying a fix, and the Outlook Public Folders migration will take place this coming weekend.

Outlook Public Folders migration to Office 365 (i.e., from on-premises to the cloud) will begin on Friday, September 24, 2021, at 4:30 P.M.

The migration can take 48 hours or longer to complete and requires all of the Public Folders to be locked during the migration period.

You will not have access to Public Folders during this time:

**4:30 P.M., Friday, September 24, 2021
through
10:00 P.M. Sunday, September 26, 2021**

Action Required:

1. Close all Public Folders before 4:30 P.M. on Friday, Sept. 24th.
2. You will not be able to access the Public Folders during the migration timeframe.
3. Once the migration is completed (i.e., Monday morning), close and reopen your Outlook application.



ACTION:

Once the migration has been completed, you will be able to access Public folders in both the Outlook desktop application and Outlook on the Web (<https://outlook.delaware.gov>).

Note: This migration only affects the use of Public Folders; you may continue to access your email, other mailboxes, and calendars during the migration time.

Posted: September 21. 2021 (After Hours)